



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

6 May 2026

Dear Councillor

I write to summon you to the **Meeting of Policy and Finance Committee** to be held at the Guildhall on **Tuesday 12th May 2026 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Yours sincerely,

S Burrows
Town Clerk/ RFO

To:

Essa	Tamar	Trematon
A Ashburn R Bickford J Brady R Bullock L Mortimore P Samuels	S Gillies M Johns S Martin P Nowlan J Peggs J Suter	G McCaw S Miller B Samuels B Stoyel

Agenda

1. To elect a Chair.
(Written Ballot)
2. To elect a Vice Chair.
(Written Ballot)
3. Health and Safety Announcements.
4. Apologies.
5. Declarations of Interest: (Page 5)
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.
7. To receive and approve the minutes of the Policy and Finance Committee held on 10 March 2026 as a true and correct record. (Pages 6 - 16)
8. To receive a recommendation from Town Vision and consider any actions. (Pages 17 - 18)
9. To review the Policy and Finance Business Plan Deliverables and consider any actions and associated expenditure. (Pages 19 - 20)
10. To note that all accounts and bank accounts are reconciled up to March 2026.
11. To note that petty cash is reconciled up to April 2026.
12. To receive and note a report on VAT. (Page 21)
13. To receive a report on investments and consider any actions and associated expenditure. (Pages 22 - 23)

14. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. There are no discrepancies to report.
15. To receive the current STC Committee budget statements and consider any actions and associated expenditure. (Pages 24 - 39)
16. To receive a report from the Finance Officer and consider any actions and associated expenditure. (Pages 40 - 52)
17. To receive a report on insurance claims and consider any actions and associated expenditure. (Page 53)
18. To consider Risk Management reports as may be received. (Pages 54 - 58)
19. To consider a Community Chest application from Saltash United Juniors and consider any actions and associated expenditure. (Pages 59 - 120)
20. To consider a Festival Fund application from Tincombe Tea Party and consider any actions and associated expenditure. (Pages 121 - 143)
21. To receive a report on the Grants Policy and consider any actions and associated expenditure. (Pages 144 - 146)
22. To receive a report from Music Speech and Drama Festival Funding and consider any actions and associated expenditure. (Pages 147 - 163)
23. To receive a report on the Town Council civic regalia and consider any actions and associated expenditure. (Pages 164 - 171)
24. To receive a draft agreement between the Town Council and Saltash Youth Network and consider any actions and associated expenditure. (Pages 172 - 177)
25. To receive an invitation from The Core and consider any actions. (Pages 178 - 179)
26. To receive a report on the Town Council stall at the May Fair and consider any actions and associated expenditure. (Pages 180 - 192)
27. To receive reports from Working Groups and Outside Bodies:
 - a. Neighbourhood Plan Steering Group.
 - b. Saltash Team For Youth.
 - c. Section 106 Panel.

28. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
29. To consider any items referred from the main part of the agenda.
30. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
31. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 7 July 2026 at 6.30 pm